## ARIZONA DEPARTMENT OF EDUCATION

Lisa Graham Keegan Superintendent of Public Instruction



School Finance 1535 West Jefferson Phoenix, Arizona 85007 (602)-542-5695 (602)-542-3099 fax

## SCHOOL FINANCE MEMORANDUM 99-014

TO: Charter School Administrators and Attendance Officals

**FROM:** Tom Lowe

DATE: October 1, 1998

**SUBJECT:** 1998-99 October Enrollment Reports Due October 31, 1998

Enclosed is the October 1 Enrollment data collection form which is due to School Finance by October 31, 1998. Since one report must be completed for each school site, please feel free to duplicate the form.

This year many Charters changed their school site numbers. A list of the school site number is enclosed (SLIS21-1). Be sure to use the numbers shown on the list to identify your school sites.

Please check all total boxes to be sure they are added correctly and submit them to School Finance by October 31.

If you have any question, please contact Tom Lowe at (602) 542-8244 or e-mail me at tlowe@mail1.ade.st.az.us.

Enclosed: October 1 Report form

Instruction

SLIS21-1 CTDS list

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